

GARAWAY LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
BALTIC ELEMENTARY GYMNASIUM  
MONDAY, NOVEMBER 19, 2012 @ 5:00 PM

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I. Opening

A. Call to Order

B. Pledge of Allegiance/Moment of Silence

C. Roll Call                                    *Engstrom* \_\_\_    *Fanning* \_\_\_    *Honigford* \_\_\_    *Marshall* \_\_\_    *Parson* \_\_\_

D. Approval of Agenda                    *Motion by* \_\_\_\_\_    *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_    *Honigford* \_\_\_    *Marshall* \_\_\_    *Parson* \_\_\_    *Fanning* \_\_\_

II. Recognition of Commendations

A. Brady Yoder - Student Of The Month

III. Acceptance of Donations            *Motion by* \_\_\_\_\_    *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_    *Honigford* \_\_\_    *Marshall* \_\_\_    *Parson* \_\_\_    *Fanning* \_\_\_

A. \$300 from the Hugh A. Fraser Fund for five (5) students to attend 6th Grade Camp.

B. \$1000 from the Jarvis Foundation for Middle School Wrestling  
\$1000 from the Jarvis Foundation for High School Wrestling

C. Four (4) work tables from Perry Chupp, of April Showers Greenhouse, for the Miller Ave. Greenhouse valued at \$200.00.

IV. Public Participation

V. Treasurer's Report                    *Motion by* \_\_\_\_\_    *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_    *Honigford* \_\_\_    *Marshall* \_\_\_    *Parson* \_\_\_    *Fanning* \_\_\_

A. Approval of Minutes - October 8 and November 5, 2012

B. Payment of Bills

C. Supplemental Appropriations Measure for Monsanto Fund Grant for \$10,000.00

VI. Communications

A. Special Committee Reports

1. Buckeye Career Center - Mr. Marshall
2. Legislative Report - Mr. Engstrom

B. Administrative Reports

1. Administrative Monthly Reports

C. Superintendent's Report

1. Update on the Greenhouse to be built at Miller Ave. in support of the food services program.
2. Community meetings.

VII. New Business

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_ *Honigford* \_\_\_ *Marshall* \_\_\_ *Parson* \_\_\_ *Fanning* \_\_\_

- A. Renew contract with NEOLA, Inc., for board policy update service including the online format of all policies. Annual on-line service fee is \$500.00. Said contract may be terminated upon written notice on or before November 1 or May 1 of any succeeding year.
- B. Contract with Tremco Weatherproofing Technologies for annual TremCare Service Agreement for roof maintenance, \$6,941.00, for 2012/13
- C. Carol Dryden - Bus 9 - Adjust route to add 5 minutes effective October 29, 2012.
- D. Contract with Nicole Wolf for vision screening services, 34 hrs at \$30.00/hr, total payment not exceed \$1,020.00.
- E. Approve Teresa Alberts, Kelly Luneborg, Jason Phillips, Chip Amicone, and Casey Travis as credentialed OTES evaluators.
- F. Contract with East Holmes Local Schools for the open enrollment admission of four Garaway resident special education students including any related excess costs for the 2012/13 school year.
- G. Student Teacher Placement in conjunction with Kent State University. Natalie Troyer to student teach with Jill Young at Miller Ave. Elementary January 14 - May 10, 2013.

VIII. Old Business

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_ *Honigford* \_\_\_ *Marshall* \_\_\_ *Parson* \_\_\_ *Fanning* \_\_\_

- A. The second reading of the following board policies:
  - 1 Policy #1230V1, Delete - Superintendent of Schools
  - 2 Policy # 1230V2, Revised, Renumbered - Responsibilities of the Superintendent
  - 3 Policy #1240, Revised - Evaluation of the Superintendent
  - 4 Policy #1320V1, Delete - Duties of the Treasurer
  - 5 Policy #1320V2, Revised, Renumbered - Duties of the Treasurer
  - 6 Policy #1330, Revised - Evaluation of the Treasurer
  - 7 Policy #1530, Revised - Evaluation of Administrators
  - 8 Policy #1540, Revised - Suspension of Administrative Contracts
  - 9 Policy #3120.06, Revised - Selecting Student Teachers/Administrative Interns
  - 10 Policy #3131, Revised - Reduction in Staff
  - 11 Policy #6460, Revised - Vendor Relations
  - 12 Policy #7530.01V2, Revised - Staff Use of Wireless Communication Devices
  - 13 Policy #7540.03, Revised - Student Network and Internet Acceptable Use and Safety
  - 14 Policy #7540.04, Revised - Staff Network and Internet Acceptable Use and Safety
  - 15 Policy #8320.01, Revised - Personal Information Systems
  - 16 Policy #8330, Revised - Student Records
  - 17 Policy #8451, New - Pediculosis (Head Lice)
  - 18 Policy #0167.2, New - Use of Personal Communication Devices
  - 19 Policy #1411/3211/4211, Revised - Whistleblower Protection
  - 20 Policy #1422/3122/4122, New/Revised - Nondiscrimination and Equal Employment Opportunity
  - 21 Policy #2260, Revised - Nondiscrimination and Access to Equal Educational Opportunity
  - 22 Policy #2340, Revised - Field and Other District-Sponsored Trips
  - 23 Policy #2623, Revised - Student Assessment and Academic Intervention Services
  - 24 Policy #2623.02, New - Third Grade Reading Guarantee
  - 25 Policy #3142, Revised - Non-Renewal of a Teacher Contract
  - 26 Policy #5112, Revised - Entrance Requirements
  - 27 Policy #5136, Replacement - Personal Communication Devices
  - 28 Policy #5136V1/V2, Delete - Wireless Communication Devices
  - 29 Policy #5410, Revised - Promotion, Academic Acceleration, Placement, and Retention
  - 30 Policy #5460, Revised - Graduation Requirements
  - 31 Policy #5517.01, Revised - Bullying and Other Forms of Aggressive Behavior
  - 32 Policy #6107, New - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

- 33 Policy #7300, Revised - Disposition of Real Property/Personal Property
- 34 Policy #7530.01V2, Replacement - Board Owned Personal Communication Devices
- 35 Policy #7543, Replacement - Access to District Technology Resources from Personal Communication Devices
- 36 Policy #8120, Delete - Declaration Regarding Material Assistance/Nonassistance to a Terrorist Organization
- 37 Policy #8210, Revised - School Calendar
- 38 Policy #8462, Revised - Student Abuse and Neglect
- 39 Policy #8800, Revised - Religious/Patriotic Ceremonies and Observances
- 40 Policy #8900, Revised - Anti-Fraud

B. Resolution to delete any reference to DMA and any such policy:

- 1 Policy #8120, Delete - (#36 above)
- 2 Policy #1220, Revise - Employment of the Superintendent
- 3 Policy #1310, Revise - Employment of the Treasurer
- 4 Policy #1520, Revise - Employment of Administrators
- 5 Policy #3120, Revise - Employment of Professional Staff
- 6 Policy #3120.04, Revision - Employment of Substitute Teachers
- 7 Policy #3120.05, Revision - Employment of Professional Staff Members in Summer School and Adult Education Programs
- 8 Policy #3120.06, Revision - Selecting Student Teachers/Administrative Interns
- 9 Policy #3120.07, Revision - Employment of Casual Resource Personnel
- 10 Policy #3120.08, Revision - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 11 Policy #4120, Revision - Employment of Classified Staff
- 12 Policy #4120.04, Revision - Employment of Substitutes
- 13 Policy #4120.08, Revision of Personnel for Co-Curricular/Extra-Curricular Activities
- 14 Policy #6320, Revision - Purchases
- 15 Policy #6440, Revision - Cooperative Purchasing
- 16 Policy #6450, Revision - Local Purchasing
- 17 Policy #6460, Revision - Vendor Relations

IX. Employment/Personnel

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_  
*Engstrom* \_\_\_ *Honigford* \_\_\_ *Marshall* \_\_\_ *Parson* \_\_\_ *Fanning* \_\_\_

A. Acceptance of Retirements

- 1. Martha Fankhauser as Miller Ave. 1st grade teacher effective the end of the 2012/13 school year.
- 2. Barbara Westfall as High School Head Cook effective December 31, 2012.

B. Acceptance of Classified Contract 2012/13

- 1. Christina Miller - Bus aide 2 hours 35 minutes, Van Driver 2 hours 40 minutes.

C. Approval of Supplemental Contracts 2012/13

- 1. Approve Carol Lightbody as the 21st Century Grant Program Administrator, paid from 21st Century Grant in the amount of \$10,000.00 for FY13.
- 2. Jeffrey "Aaron" Hawkins - Girls Basketball JV Coach
- 3. Erik Miller - Boys Basketball 8th Grade Coach
- 4. Holli Jacobs - LPDC Committee
- 5. Scott Bardall - LPDC Committee
- 6. Jason Wallick - LPDC Committee
- 7. Larry Compton - LPDC Committee
- 8. Teresa Alberts - LPDC Committee

- D. Acceptance of Volunteers 2012/13
  - 1. Michelle Campbell - Girls High School Basketball
  - 2. Darren Raber - Girls Middle School Basketball
  - 3. Rick Seilhamer - Girls High School Basketball
  - 4. Zeb Troyer - Boys High School Basketball
  - 5. Brenda Wherley - Swimming Coach
  - 6. Ruth Burky - 7-12 Family Living\* (Pending FBI Background Check)
  - 7. Trish Maurer - Dundee Elementary
  - 8. Melissa Miller - Dundee Elementary
  - 9. Linda Miller - Miller Ave. Elementary
  - 10. Elizabeth Schwartz - Miller Ave. Elementary
  - 11. Dennis Egler - Ragersville Elementary
  
- E. Approval of Substitutes 2012/13
  - 1. Certified
    - a. Teacher substitute list from the East Cental Ohio ESC for the month of November.
  
  - 1. Classified
    - a. Substitute cook - Mary Lee Holmes
    - b. Substitute aide - Jane Swartzentruber
    - c. Substitute aide and cook - Gloria Sundheimer
    - d. Substitute aide and secretary - Pam Sweitzer
  
- F. Approval of \$500.00 stipend to be paid to Jessica Schwartz for her participation in the July 18-19, 2012, E-Tech Conference paid by the E-Tech Blended Learning Grant.
  
- G. Acceptance of Family Medical Leave Request
  - 1. Barbara Westfall, 5 days, October 29 - November 2, 2012
  - 2. Ryan McPeeks, 7 days, November 8 - November 16, 2012
  - 3. Tricia Bardall, 46 days, October 25, 2012 - January 11, 2013
  - 4. Jean Meyers, 4 days, December 3 - December 6, 2012 (Remove - Ineligible)
  
- H. Approval home instruction tutor for student with injury
  - 1. Michael Felton at \$20/hour.

X. Executive Session Time Entered: \_\_\_\_\_

*Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

A. Motion to go into executive session for the sole purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, compensation, investigation of charges/complaints with respect to a public employee or official.

Time Exited: \_\_\_\_\_

XI. Next Meeting  
 December 10, 2012 @ 7:00 PM in the High School Library

XII. Adjournment *Motion by* \_\_\_\_\_ *Seconded by* \_\_\_\_\_

*Engstrom* \_\_\_ *Honigford* \_\_\_ *Marshall* \_\_\_ *Parson* \_\_\_ *Fanning* \_\_\_

Adjourned at: \_\_\_\_\_